

**Ventura County Medi-Cal Managed Care Commission  
(VCOMMCC) dba Gold Coast Health Plan (GCHP)  
Executive / Finance Committee Meeting Minutes  
December 14, 2011**

**CALL TO ORDER**

Chair Greenia called the meeting to order at 3:30 p.m. in Suite 200 at the Ventura County Public Health Building located at 2240 E. Gonzales Road, Oxnard, CA 93036.

**COMMITTEE MEMBERS PRESENT**

**Lanyard Dial, MD**, Ventura County Medical Association  
**Robert Gonzalez, MD**, Ventura County Health Care Agency (arrived at 4:20 p.m.)  
**Rick Jarvis**, Private Hospitals / Healthcare System  
**Roberto S. Juarez**, Clinicas del Camino Real, Inc.  
**Catherine Rodriguez**, Ventura County Medical Health System

**STAFF EX OFFICIO COMMITTEE MEMBERS**

**Earl Greenia**, Chair, CEO  
**Darlane Johnsen**, Vice-Chair, CFO

**ADDITIONAL STAFF IN ATTENDANCE**

**Traci R. McGinley**, Clerk of the Board  
**Audra Lucas**, Administrative Assistant  
**Candice Limousin**, Human Resources Director  
**Brandy Armenta**, Compliance Specialist  
**Guillermo Gonzalez**, Government Affairs Director

**PUBLIC COMMENT**

None.

**1. APPROVAL OF MINUTES – NOVEMBER 9, 2011**

Member Juarez requested the 5<sup>th</sup> motion under 4.a. *CEO Authority*, be amended to read as follows:

“Member Juarez moved to re-affirm past Policies by the Commission with two changes as noted below and that the item be forwarded to the Commission:

The first two bullets are to read as follows:

- Negotiation, execution and termination of provider contracts. As new model contracts are developed, Management will present such models to the Executive-Finance Committee as an information item.
- Negotiation and execution of vendor contracts, subject to thresholds established by the Commission (See Attached: VCOMMCC CEO Signing Authority for Contractual Agreements for Administrative Goods and Services, approved on June 28, 2010).

Commissioner Dial seconded and the motion carried. **Approved 5-0.**”

Committee Member Juarez moved to approve the minutes as amended, Member Jarvis seconded and the motion carried. **Approved 4-0.**

## **2. ACCEPT AND FILE CEO UPDATE**

CEO Greenia noted that when the Commission met in November there were more than 49,000 pended claims, this has decreased to 28,000. Improvements were made in three of the five focus areas.

In response to questions by the Committee, Ken Dixon of ACS advised the Committee that ACS receives approximately 20,000 claims per week, they currently have 80,000 claims on hand, and are processing claims on Saturdays to reduce the volume.

There was discussion that some providers have complained about GCHP services and expressed that they may stop seeing patients. The Committee expressed the need for enhanced communications to the providers.

CEO Greenia advised the Committee that Claims Director Connie Davis had recently resigned. Aimee Sziklai, Operations Director, will directly supervise the function until the position is filled.

CEO Greenia noted that staff is in the process of establishing a compliance committee and asked for a board liaison. After discussion, it was determined that it might be better to recruit a Commissioner that is not on the Executive Finance Committee given time constraints.

There was brief discussion of the need for additional or different office space and the options available.

The Committee asked about the process for an external audit. CFO Johnsen responded that she has received recommendations from other COHS and hopes to initiate an RFP process by the end of January.

There was dialogue regarding the 2.19% State budget cut. CFO Johnsen reported that staff is analyzing the impact. CEO Greenia noted his preference to apply any cuts going forward only, rather than retroactively apply reductions to providers.

It was asked if providers were paid interest for late payment of claims, to which CEO Greenia responded that there are contractual provisions. CEO Greenia added that staff is working with ACS and the State is aware of the challenges; further discussion was held.

## **3. ACCEPT AND FILE FINANCIAL REPORT**

### **a. November Preliminary Financials**

CFO Johnsen reviewed the data and explained that staff is reviewing the variances.

Vice-Chair Gonzalez arrived.

CFO Johnsen continued, explaining that there have been some position reclassifications therefore this is the estimated impact. She added that it is too early to estimate reserves.

Recommendations were made by Committee Members and discussion was held regarding different auditing firms.

There was discussion on expenditures being moved between categories within the budget. Timelines for submission of information from Finance to the Committee were discussed at length. The Committee expressed their desire to review full package at the Executive Finance Committee. It was suggested that further discussion be held regarding the types of reports for regular review.

Member Juarez moved that staff review, vet the top three auditors and provide a recommendation to the Committee by the January Meeting, Member Gonzalez seconded. The motion carried. **Approved 5-0.**

#### **COMMENTS FROM COMMITTEE MEMBERS**

Discussion was held regarding the difficulty of holding the Commission meeting December 19<sup>th</sup> given the holidays. Commission Chair Dial suggested that the meeting be canceled.

Members noted that the Commission needs to review evaluation tools for CEO performance evaluation.

#### **ADJOURN TO CLOSED SESSION - GC § 54957 - CEO Performance Evaluation**

The Committee adjourned to Closed Session at 4:51 p.m.

#### **RETURN TO OPEN SESSION**

The Committee returned to open Session at 5:30 p.m. Member Dial announced that he was tasked with working with Human Resources to develop a process. The goal is to take it to the full Commission and completed the evaluation in February.

#### **ADJOURNMENT**

Chair Greenia adjourned the meeting at 5:35 p.m.

APPROVED:

  
\_\_\_\_\_  
Traci R. McGinley, MMC, Clerk of the Board